



INTERNAL INDEPENDENT REVIEW HANDBOOK

- The EM Internal Independent Review (IIR) Handbook, Revision 0, was issued in August 2000

(Note: An IPR, per Draft DOE O 413.X, is the same as an IIR)

Major Elements of the Handbook

Section 1 - Introduction	Purpose, background and function of the Office of Project Management
Section 2 - Internal Independent Review Overview	Philosophy and Objectives
Section 3 - Planning the Internal Independent Reviews	Details of planning and organizing field reviews
Section 4 - Executing and Documenting the Internal Independent Review	Details of conducting and documenting field reviews
Appendices	Detailed material and samples or examples relevant to planning, organizing and executing reviews

- It serves as a guide or “how-to manual” to assist in preparing for, and developing, organizing, training, conducting, executing, and reporting on these independent reviews